I am writing this email to you in my capacity as President of the Spink County Historical Society. Our Spink County Museum is traditionally open Thursday through Saturday from 10 AM to 4PM June 1 through the end of August plus other times throughout the year by appointment.

The Museum's focus is on the history of the lives of people from ancient times to present within the current boundaries of Spink County. We are in the midst of a major upgrade to the professionalization of the management of the museum. This involves everything from the archival storage of artifacts, display and inventory of artifacts, the ambient air quality, digitizing inventory, artifact labeling, and provision of knowledgeable docents.

We have openings for two to three museum curator internships for summer of 2015. The hours involved would be two four hour sessions per week during the days we are open as stated above. Internship activities would include working with the Museum Computer Management Program *Past Perfect,* maintaining and handling historic artifacts, artifact display, hosting the public, and other tasking commensurate with museum curatorship.  Supervision and teaching would mostly be with me; some students might remember me from my time as substitute teacher at NW, Postmaster at Mellette or as a Strengthening Families counselor. The internship will require a minimum of 80 hours to be completed.

Interns will be chosen based on maturity, interest in history, ability to work with the public and teammates, and attention to detail.  If you know of or hear of suitable applicants, I would be delighted to hear from you.   A board member can meet with candidates as mutually convenient. Thank you so much for your consideration of this matter.

Sincerely,

Alan Evans

We will have our Historical Society Meeting in Redfield on May 12th, 5:30 PM, we will have a pot luck supper. It will be at the C&NW Historical RR Depot (513 W 3rd Street next to Hardware Hank) you and any family members/friends would like to attend. We could follow with a tour of the museum. If that won't work, we can work out an interview and tour that fits better into your schedule.

Sent to you on Alan Evans behalf

Kathy Maddox, Museum Board Member

An application can be found on the following page

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| Application |

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| --- | --- |
| **Name:** |  |
| **Age:** |  |
| **Grade in School:** |  |
| **School Enrolled in:** |  |
| **Address:** |  |
| **Access to Car (if not living in Redfield town):** | Always | Sometimes | Rarely | Never |
| **Will May 12 at 5:30 work for you?** | Yes | No |
| **If the above date does not work, please list dates that will and include the month, day, and time that will work best:**  |  |  |
| **Would you be interested in any other (paying) jobs in a related field/line of work?** | Yes | No |
| **Phone number** |  |
| **Email Address**  |  |

Application Continued on Next Page

Please answer the following question in the space provided: I would like to hear about your interest in the internship, given what you know about it so far, your interest in what specific aspect of history, computer skills, and anything else you would like to tell me about yourself. This all needs to be nothing long, formal nor complex. –Kathy Maddox & Spink County Museum Curator Alan Evans

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Please list any questions you may have or any information you would like us to have ready for you by the specified meeting time.

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Thank you for your interest, we look forward to meeting with you. Please email your application to: kathymaddox60@yahoo.com.